



# MARKET DRAYTON SWIMMING CLUB

Affiliated to the Amateur Swimming Association Midland District

[www.mdswymclub.co.uk](http://www.mdswymclub.co.uk)

2<sup>nd</sup> June 2009

Dear Club Swimmer/Parent/Carer

## **RENEWAL OF YOUR ANNUAL MEMBERSHIP – currently expires 30<sup>th</sup> June 2009.**

Your current membership with Market Drayton Swimming Club expires on the 30<sup>th</sup> June 2009. In order for your membership to continue and insurance cover to be effective we require your annual membership fees as soon as possible but **no later than 14th July 2009.**

**If your membership fees are not received by the club membership secretary by 14th July 2009 then you cease to be a fully paid up member and will not be entitled to swim at training sessions.** We will presume that if your membership fees are not received by the 14th July that you no longer wish to be a member and your place may be offered to the next person on the waiting list. You will be able to add your name to the waiting list should you change your mind and wish to re-join.

This year we are keeping the annual membership fee the same despite an increase in ASA subscription fees. The current ASA fee being £22.00 insurance and £3 West Midlands Regional Fee and £1 county fee (£26.00). There are three types of membership, SINGLE CLUB member, DUAL/SECOND CLUB member and UNIVERSITY STUDENT. Please make sure when completing your application form that you state which type of membership you are applying for.

SINGLE CLUB MEMBERSHIP is £38.00 per member per year. If you have more than one child as a club member then subsequent siblings are at a reduced rate of £33 each per year. Those applying for DUAL/SECOND CLUB MEMBERSHIP, the fee payable is £20.00 per person (where their first club pays their ASA insurance) – there is no reduction for siblings who are also applying for dual/second club membership. STUDENT MEMBERSHIP is £28 per person (£26.00 being the ASA registration and regional administration fee which we are obliged to pay).

Enclosed along with your application form for 2009/10 is a club code of conduct for each swimmer/child, **which must be signed and returned along with your membership form** and payment. Even if you signed one of these previously, we require this to be read again and signed and returned along with your membership forms.

Completed forms and cheques can be given to any of the team coaches or handed in or posted to The Club Membership Secretary, Debbie Grindrod, 6 Croft Way, Market Drayton, TF9 3UB.

Thank you.

Debbie Grindrod  
Club Membership Secretary/Treasurer

## **MEMBERSHIP SUBSCRIPTIONS 2009/2010**

The club membership year runs from 1<sup>st</sup> July 2009 – 30<sup>th</sup> June 2010.

**SINGLE CLUB MEMBERSHIP** (First swimmer/child) - £38 per person per year. Out of this £26 has to be sent to the ASA to register you as a swimmer and cover West Midlands regional administration charge.

**SINGLE CLUB MEMBERSHIP** (second and subsequent siblings/swimmers) - £33 per person per year. Out of this £26 has to be sent to the ASA to register you as a swimmer and cover West Midlands regional administration charge.

**DUAL/SECOND CLUB MEMBERSHIP** - £20.00 per person for the year (whereby your first club pays and registers you with the ASA).

**UNIVERSITY/ STUDENT MEMBERSHIP** - £28 per person for the year. Out of this £26 has to be sent to the ASA to register you as a swimmer and cover West Midlands regional administration charge.

If you are joining our club part way through a year, we still have to pay the full registration fee to the ASA and therefore are unable to reduce the membership fee greatly. Joining in the first six months of a new membership year (from July to end of December) then the full fee of £38 is due, if you are joining after the first six months (January through to June) then a reduction of £5 is given making your membership fee for the year £33. This applies to the first family member only – we are unable to give further reductions for second and subsequent swimmers during the second half of a membership year.

DG/May 2009



**MARKET DRAYTON SWIMMING CLUB**

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[www.mds swimclub.co.uk](http://www.mds swimclub.co.uk)**Application Form For Membership**

Name:.....

Date of Birth: .....

Address: .....

Male/Female \*please delete as appropriate

.....

Telephone No: .....

Post Code: .....

Mobile No: .....

Registered disabled yes/no \* .....

Email address: .....

please delete as appropriate and provide further details

e.g. autism, AHD, Epileptic, Dyslexic, learning difficulties etc.

.....

1. Are you, or have you in the past been a member of any other Swimming Club?  
Yes/No \*please delete as appropriate. If you have answered yes, please give details below:

Club:..... ASA Membership No:.....

2. If you have been a member of a club previously please enclose a list of your personal best times.  
3. Do you have any medical conditions? Yes/No \*please delete as appropriate.  
If you have answered yes, please give relevant details below including any medication currently being taken. Please also see attached information regarding any declarable medication.

**A Non-Refundable Membership Fee is required.****Single Club Membership £38.00 per member & £33.00 for additional sibling members.****Dual/Second Club Membership £20.00 per member (no sibling discount)****University students swimming in holidays only £28.00****Membership year runs from 1<sup>st</sup> July 2009 to 30<sup>th</sup> June 2010****Photography:** There may be occasions when your child is included in a photograph for the local press or club newsletter or the club web site. If you do not wish your child to be included in any photographs please write to the Club Chairman.**Please Note** Should a member fail to attend for a period exceeding eight weeks without explanation, the club reserves the right to cancel membership and offer the place to another member.

Date of application ..... Signature .....

(If the applicant is under 16yrs of age a Parent/guardian must sign on your behalf)

**EMERGENCY CONTACT DETAILS – PLEASE COMPLETE THE REVERSE OF THIS FORM GIVING DETAILS OF 3 EMERGENCY CONTACTS AND TELEPHONE NUMBERS, ONE OF WHICH MUST RESIDE AT A DIFFERENT ADDRESS FROM THE MAIN HOME ADDRESS OF THE PARENT/CARER.** You must also complete the section regarding declarable medication.Please complete and return the application form along with your cheque to:  
Debbie Grindrod, 6 Croft Way, Market Drayton, TF9 3UB or give to any of the team coaches.**Cheques should be made payable to: Market Drayton Swimming Club****Your membership fees are due by 1<sup>st</sup> July 2009.**

# MD

# 2009/2010

**MARKET DRAYTON  
SWIMMING CLUB**

## MARKET DRAYTON SWIMMING CLUB

Affiliated to the Amateur Swimming Association Midland District  
[www.mdswimclub.co.uk](http://www.mdswimclub.co.uk)

**Contact(s) in case of emergency: you MUST provide THREE names and addresses of contact details, one of which must reside at a different address to the main parent/carer.**

1. Name:..... Relationship: .....

Address:..... Tel No: .....

..... Mobile .....

2. Name:..... Relationship: .....

Address:..... Tel No: .....

..... Mobile .....

3. Name ..... Relationship:.....

Address: ..... Tel No: .....

..... Mobile: .....

### MEDICATION

Please list below all medication, which you are required to take on a regular basis:

.....

### CATEGORY OF MEMBERSHIP - Type of membership for which you are applying:

Single club membership £38 : yes/no\*

Single club membership with older sibling having paid the full club amount £33 : yes/no\*

Please enter the name of your older sibling .....

Dual/second club membership where your first club pays your ASA registration fee £20.00: yes/no\*

Please enter the name of your club paying your ASA registration fee .....

University/student £28 (swimming in holidays only): yes/no\*

\*please delete as appropriate

### ABILITY - please indicate at what level you are currently training/swimming:

Club                      County                      District                      National

Office Use	Fee Paid	Date of membership	Constitution	Hat

**Amateur Swimming Federation of Great Britain Ltd  
Data Protection – Membership Data Collection Consent**

The Data Protection Act 1998 ("the Act") sets out certain requirements for the protection of your personal information (i.e. information about you) against unauthorised use or disclosure. The Act also gives you certain rights.

References below to the Amateur Swimming Federation of Great Britain Ltd (ASFGB Ltd) include a reference to the three members of ASFGB Ltd, the Amateur Swimming Association (ASA), Scottish Swimming Association (SASA) and Welsh Swimming Association (WASA). By virtue of your membership direct or indirect to ASA, SASA, and WASA you agree to your personal data being made available to ASFGB Ltd and its members, subject always to compliance with the Data Protection legislation. This does not include sensitive personal data such as health or medical conditions, which require the explicit consent of the data subject i.e. a signature for this specific purpose.

Except to the extent that your club or ASFGB Ltd is required or permitted by law, (the information which you provide in this form and any other information obtained or provided during the course of your membership) ((the information)), will be used solely for the purpose of processing your application and dealing with you as a member.

If you cease to be a member of the ASFGB Ltd, the information will not be held for longer than is necessary, after which it will be destroyed.

You agree to use all reasonable endeavours to keep your club and ASFGB Ltd informed of any changes to your personal data.

So that we may use the information for the above purposes and on the above terms, we are required under the Act to obtain your consent. Members are therefore requested to sign the consent clause on the reverse of the membership form or by confirming to their club Membership Officer that they agree to the above by providing their data for electronic submission to the ASA, SASA, or WASA.



# MARKET DRAYTON SWIMMING CLUB

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## **CODE OF CONDUCT August 2008**

### ***Objective and Scope***

The purpose of this document is to establish a set of guidelines and procedures, which outline the responsibilities and behaviour of both staff and swimmers who are members of the Market Drayton Swimming Club. It is expected that this code of conduct should be followed at all gala events and training sessions.

### ***Behaviour and Personal Conduct***

Behaviour and personal conduct must at all times be of a high standard and reflect favourably on the sport, and the Club. Language in public or relevant group situations must always be appropriate and socially acceptable.

- Swimmers disrupting squad sessions, misbehaving or challenging the coaches' instructions will be asked to leave the pool for that session only.
- A second instance of a similar nature will result in a written warning outlining the coaches concerns to the swimmer and parents. This warning will be valid for one month.
- Recurrence within the month of bad behaviour or refusal to leave the pool when instructed will result in the matter being referred to the Committee for more formal action. As set out in the ASDA Judicial Law this could lead to suspension or expulsion from the club.

### ***Children's Code of Conduct***

You will be expected to be on poolside on time and ready for the beginning of any training session or gala warm up. You should ensure that you have all your appropriate kit with you on the poolside including any medication, which may be necessary. You should remove all jewellery. Wear your club hat for both training sessions and gala events. Tie up hair if necessary. Swim to your full potential at all times. Swim the correct way around the lane and be aware of safety procedures. Co-operate with all coaching staff and poolside helpers. Go to the toilet **BEFORE** you come on poolside. Commit to attending a **minimum** of two training sessions each week (sickness and holidays allowing).

### ***Parent's Code of Conduct***

Parents are actively encouraged to become involved in running the Club and to be able to discuss any aspect of their child's swimming development or performance directly with the Coach or, if preferred, with any member of the Club committee. Parents must respect the right of the Coach to tailor the session to the specific needs of the swimmer. In all dealings with Club Officials Parents must use appropriate behaviour and language, and actively support the Club Officials. Failure to abide by this Parental Code of Conduct may lead to disciplinary action being taken by the Club Committee.

### ***Gala Selection***

If you have been asked to represent the club at a gala, make every effort to attend.

Remember it is an honour to represent your club.  
Inappropriate behaviour at Gala will not be tolerated.  
Club hats and T shirts MUST be worn at All Galas.  
Ensure that you bring with you plenty to drink.  
Always co-operate with the Team Manager  
Do not leave the poolside without first telling a member of the coaching team or the designated poolside helper who is responsible for you.

### ***Training***

Respect the right of other swimmers to train to their full potential. Respect your competitors at galas. The same good level of behaviour is expected in the changing rooms as on the poolside. If at anytime behaviour on the poolside is inappropriate or unsafe, the coach has the right to ask the swimmer to leave the pool.

In addition, it is expected that all members of Market Drayton Swimming Club, when attending any event or training sessions shall:

- Comply with the codes, rules and laws within the guidelines set out by the ASA
- Behave without discrimination on the grounds of race, colour, language, religion, birth or social status as set out in the equal opportunities policy.
- Respect the human rights, worth and dignity of each member.
- Not encourage swimmers, volunteers, officials or parents to violate the rules of the club or the sport.
- Observe the authority and the decisions of all officials.
- Encourage all swimmers to obey the spirit of the rules and laws both in and out of the pool
- Treat other competitors and teams with respect in victory and defeat.

I acknowledge that a copy of the rules of Market Drayton Swimming Club are located on the Swimming Club Notice Board and are also available to view and download on the swimming club web site [www.mdswimclub.co.uk](http://www.mdswimclub.co.uk) and confirm my understanding and acceptance that such rules (as amended from time to time) shall govern my membership of the Club. I further acknowledge and accept the responsibilities of membership upon members as set out in these rules.

### ***Swimmers Acceptance of Code of Conduct***

Name of Swimmer .....

Signed ..... Date .....

### ***Parent/Carer for members under 12 years***

As the parent/carers of the above named member, I hereby confirm that I have explained it them the contents and implications of this Code of Conduct and rules of the club.

Signed ..... Parent/carers Date .....

### ***Parental Acceptance of Code of Conduct***

Name of Parent .....

Signed ..... Date .....